

Full-Time Laborer

DESCRIPTION OF WORK

General Statement of Duties:

Basic and advanced manual labor and operating basic, intermediate Nimishillen Township Road Department equipment

Supervision Received:

Nimishillen Township Road Superintendent, Nimishillen Township Assistant Road Superintendent, and in the absence of direct supervision of the Nimishillen Township Road Superintendent or Nimishillen Township Assistant Road Superintendent, when two (2) or more employees are working together, an employee who has been placed in charge of that operation.

Supervision Exercised:

None generally, but in the absence of direct supervision of the Nimishillen Township Road Superintendent or Nimishillen Township Assistant Road Superintendent when two (2) or more employees are working together, is in charge of that operation.

Manner in which Nimishillen Township Full-time Laborer is to act:

- 1) Shall exhibit a friendly, courteous, respectful and helpful attitude toward all citizens at all times.
- 2) Must be reliable, show good judgment, and exhibit a positive attitude.
- 3) Must be able to get along with others, exhibit a willingness to perform any task assigned, and be able to understand and execute oral and written instructions.

Major Duties and Their Definitions:

- 1) Operate patch roller
- 2) Operate hot tar machine/crack filler
- 3) Operate limb chipper
- 4) Install and connect culvert pipe
- 5) Install signposts and traffic control signs and street name signs
- 6) Assist in placing and picking up barricades and pots at various locations where needed for construction areas
- 7) Assist in picking up dead animals for disposal in addition to the disposal of foreign objects in the street that are an obstruction to traffic
- 8) Construct and repair catch basins
- 9) Manual labor including but not limited to digging, loading, unloading, spreading material, patching chuckholes and cutting brush.
- 10) Assist Road Department Mechanic
- 11) Perform routine vehicle maintenance
- 12) Operate machinery and labor as directed by Nimishillen Township Road Superintendent or Nimishillen Township Assistant Road Superintendent according to qualified skills

13) Other duties as requested or required by Nimishillen Township Road Superintendent, Nimishillen Township Assistant Road Superintendent, or employee placed in charge by Nimishillen Township Road Superintendent or Nimishillen Township Assistant Road Superintendent in their absence.

Minimum Qualifications:

- 1) Minimum Class B CDL; valid DOT medical card; High School Diploma or GED
- 2) Insurable; Clean driving record
- 3) Familiarity with location of streets within Nimishillen Township.
- 4) Must be able to use judgment reflecting good logic, common sense, and technical feasibility related to work tasks.
- 5) Ability to clearly transmit and communicate by mobile radio.
- 6) Knowledgeable on driving standard and automatic dump trucks.
- 7) Must possess a valid State of Ohio Driver's license and remain insurable. BCI/FBI Background check and DOT drug testing required.

Job Descriptions: *Full Time Laborer Description – Road Dept. – Updated June 2016*